

EXHIBIT 5

From: Kim Surber [KSurber@cabinetstogo.com]
Sent: 12/31/2019 8:56:29 AM
To: 郑伟 [vivian@haiyanwoodworking.com]; 李蕾 [sabrina@haiyanwoodworking.com]
CC: Jill Witter [jwitter@parkstm.com]; CTG Compliance [Compliance@cabinetstogo.com]
Subject: Updated Supplier Manual - Booking Process
Attachments: Supplier Manual.pdf

Hi Vivian / Sabrina -

I am attaching our updated supplier manual for your reference to include the following revisions:

- Pg. 16 - added some more information on the shipping requirements - container packing section
- Pg. 17 - added a section on the booking process

As you start booking out of Malaysia, we want to make sure that there will be no space issues on the vessels. Our freight forwarder recommends booking 14 days before cargo ready date.

If you have any questions, please let me know.

Thanks,

Kim Surber

Manager Customs Compliance & Process Development

Cabinets To Go

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